



New Account Information

THIS SECTION FOR INTERNAL USE ONLY

CASE NO:

COMPANY ID:

YOUR COMPANY INFORMATION *Please note: Required fields are indicated with an asteriks (*).*

OFFICER'S NAME*:

TITLE*:

OFFICER'S NAME*:

TITLE*:

COMPANY NAME*:

ADDRESS*:

CITY*:

STATE*:

ZIP CODE*:

COMPANY PHONE NUMBER*:

COMPANY FAX NUMBER*:

RESALE TAX CERTIFICATE NUMBER (US CUSTOMERS*):

REQUIRED FOR US CUSTOMERS

A copy of your Resale Tax Certificate is required. It must be on file or we cannot process your orders. **Please send it via our secure fax line (781) 535-5095.**

ACCOUNTING CONTACT NAME*:

EMAIL ADDRESS*:

PHONE*:

ADDITIONAL EMAIL ADDRESSES

INVOICES:

SALES ORDER ACKNOWLEDGEMENTS:

SHIPPING NOTIFICATIONS:

CONTACT'S NAME FOR MARKETING/PROMO EMAILS:

EMAIL ADDRESS:

ASI:

PPAI / PPCP:

SAGE:

BUYING GROUP/PARENT COMPANY IF APPLICABLE:

**DO NOT DELAY
YOUR ORDERS >>**

EMAIL

RETURN BY EMAIL TO AR@HUBPEN.COM

- New Account Information
- Application for Credit
- Resale Tax Certificate* (required for US customers)

FAX

FAX TO OUR SECURE LINE (781) 535-5095

- Credit Card Authorization
- Please note: Hub cannot accept this form via email. It must be submitted via our secure fax line (781) 535-5095.*